

Minutes of the Rangitikei Anglican Parish TLG Meeting

Thursday 20th July, 7.15pm, St Stephen's Hall, Towgood Room and by Zoom

1. **Present:** Graham Conlon (Chair), Sue Wells (Minutes), John Green, Jay Ayres, Caro MacArthur, Alistair Davis (Diocesan Advisor)
 - **Apologies:** Margaret Thompson
 - **Devotions:** *Graham*
2. **Previous Minutes 20-6-23, also supplementary meeting** held on the phone (7/7/23) to move and approve bank signatories, and approve a building quote for the vicarage from Richard's Construction.

Moved from the chair that both minutes are approved – carried

3. **Matters arising from previous minutes**
 - a. Hopeful that building work will be completed in the vicarage by end of August.
 - b. Sarah still needs to make a bank appointment to become a signatory.
 - c. Graham now has material for being a Dudding Trust Trustee.
 - d. Schedule C has been completed and sent to Diocese.
 - e. Sarah will take responsibility for Diocesan H & S 'Risk Manager'.
 - f. TLG email address is to be closed, and this will be advised in the notice sheets.

4. **Correspondence** - dealt with later in the meeting.

5. Finances – Graham / Caro

- a. Finance Report
- b. We have received \$34,958.46 from St Martin's Greatford, which has been deposited in Grants & Bequests a/c, and will be deposited in an AMSIF account for Greatford. They have asked that we check with them before taking money out for Greatford work, and they may just pay for it.
- c. Graham to advise Jay who the new trustees are for the Greatford Trust.
- d. Projecting we will come under budget for the year, but we will have some overspends for deferred maintenance.
- e. We are moving TLG from management role to governance role, and less financial approval needed as people work within budget.

Finance Report received – Moved Caro/ Seconded John Green - Carried

- We have received the insurance invoice - \$20,000 rather than expected \$16,000
- Michelle Tofts will join Finance Committee next meeting. She was treasurer at Christ's Church, Whanganui.

6. PiC Report – Graham

- a. Feedback from Matariki service on Sunday 16th July - positive
- b. Alison getting one Sunday off each month, as well as the lay-minister- led service at 8am, St Stephen's.
- c. Growing lay-ministry team – will enable more services around the Parish
- d. Supporting Rongotea – John Vickers leading services there.
- e. Regular service likely at Turakina, possibly bi-monthly.
- f. Growth and prospective growth in Bulls.
- g. Sanson very positive, with Woolly Blessings doing a lot of work, and bringing goods for blessing in the service.
- h. Family Service is growing, and connecting together. Adrian and Michelle will take a larger role in this service.
- i. Where to from here? What are our priorities? Huis with congregations to hear and discern this.

Moved from the chair - carried.

7. People's Warden Report – Sue - nothing

8. Property Sub-Committee – Jay

- a. General property update
- b. Greatford tree big work – waiting to hear from arborists to get quotes.
- c. St Stephen's Hall roof repair quote – awaiting updated quote from Cobham's before approval.
- d. Electrical Upgrades - Electricals done at Sanson, Greatford and Bulls, St Stephen's church done, hall to be completed. **Greatford and Turakina waiting to hear from Graham. – Graham to Action**
- e. Richard's Construction quote approved for building work at Vicarage, and hoped to begin late August.
- f. BWOF compliance for St Stephen's due 20/8/23. Quotes from Chubb for biennial sprinkler system survey, and for four-yearly valve overhaul. Required for BWOF.

Moved from chair that the two Chubb quotes be approved - carried.

- g. Quote from Riverside Mowers for work on Turakina lawnmower. Approved as within existing budget.

General Business

9. Where to next?

- a. Huis around Parish
- b. Work towards an elected vestry

10. Farewell and thank you to Alistair – his last meeting.

11. Health and Safety – Jay

- a. Sarah will manage 'Risk Manager'

12. Administration

- a. Training Day 12th August – Graham will ask Justin/Stephen King for a meeting with TLG at lunchtime to talk about future options for the Parish, and begin the required processes with the diocese, then the Parish for the Parish to become self-governing again.

13. Closing Business

- a. Date for next TLG meeting – 17th August, 7.15pm.
Closed in prayer at 8.50pm